

## **Programme and Facilitator Instructions**

### **One-day Orientation Workshop on the APCOM/UNAIDS “Changing Gears” Guide to Effective HIV Service Programming for gay and other men who have sex with men in Asia**

#### **Background**

This document presents the programme and facilitator instructions for a one-day workshop aimed at presenting and making the audience familiar with the “Changing Gears: Guide to Effective HIV Service Programming for Gay and other Men who have Sex with Men in Asia”.

The target audience of the Framework are senior policy makers, Government and NGO staff responsible for HIV service delivery for MSM, and other stakeholders involved in this important task.

Note: The Framework deals with MSM only. There exists separate technical guidance for setting up HIV programs for transgender people.

This document has the following objectives:

- Introduce the latest science and innovations in HIV service programming for MSM
- Function as a source for advocacy with donors and policy makers
- Provide checklists to see the extent to which HIV service programming for MSM is up-to-date and comprehensive

#### **Workshop size**

It is expected that between 20 and 30 people participate in the workshop. It is suggested that a relatively large room is used, with facilities for PowerPoint presentations, and participants seated in groups of 5-10 around large tables, each with a microphone.

#### **Group work**

Group work is part of the workshop methodology, and occurs in two or three groups. If the audience consists of two or three clearly different groups (Government staff, NGOs and activists, and services staff, for example), it could be considered to do some of the group work in affiliation-based groups; depending on the chemistry of the group it could also be decided to mix up the group as much as possible.

#### **Duration**

The workshop has a full program and will last eight full hours.

#### **Handouts**

Print-outs of the Power Point presentations should be prepared beforehand, as well as printouts of the Framework document itself. Optionally, four key scientific materials have been prepared (open-source) for distribution as well. It is recommended NOT to provide the handouts before the workshop starts, as it may lead participants to be distracted during the presentations.

## **Preparation/finalization of the PowerPoint presentations and group work**

A standard set of five PowerPoint presentations is provided; in addition, four group-work exercises are included in this package. For these group exercises, the Checklist at the end of each of the four components in the Framework should be printed out. Please check these lists carefully, and adapt them to local settings if necessary.

It is recommended to adapt the slides and each of the exercises to suit the local context as well as the group. For example, the introductory presentation should contain the latest HIV prevalence, incidence and HIV service use data in the country; these slides might be added from existing presentations by the National AIDS Program, or alternatively data can be derived from the AIDS Data Hub website ([www.aidsdatahub.org](http://www.aidsdatahub.org)). The preparation of the slides could also include additional information on the legal status of homosexuality in the country/city and/or a summary of the results of qualitative studies about male-male sexual cultures.

## **Evaluation**

A brief evaluation form is provided in the package, which can be handed out and filled in at the end of the workshop.

## **Provisional programme**

- 8:30 Opening and brief introductions
- 8:45 First presentation: What the Framework is about.
- 9:15 Q&A
- 9:30 Second presentation: Component 1: Collecting or analysing the data we need to guide an effective response among men who have sex with men
- 9:45 Plenary group exercise (slide 5 of PPT presentation)
- 10:00 Continuation of the 2<sup>nd</sup> PPT presentation
- 10:20 Plenary group exercise (slide 11 of PPT presentation)
- 10:30 Coffee break
- 10:45 First small-group exercise: Filling out Checklist One
- 11:30 Presentations (10-15 minutes per group)
- 12:00 LUNCH BREAK
- 13:00 Third presentation: Component 2: Putting in place the elements of a second-generation HIV service response for men who have sex with men
- 13:45 Second small-group exercise (slide 18 of the PPT presentation)
- 14:30 Tea break
- 14:45 Presentations (10-15 minutes per group)
- 15:15 Fourth presentation: Component 3: Reaching young MSM by ensuring a developmental approach to HIV services
- 15:45 Plenary group exercise (slide 16 of the PPT presentation)
- 16:00 Third small-group exercise (slide 17 of the PPT presentation)
- 16:30 Presentations (10-15 minutes per group)
- 17:00 Fifth presentation: Component 4: Embedding HIV services in a wider syndemic response
- 17:15 Plenary group exercise (Slide 6 of the PPT presentation)
- 17:30 Evaluation and closure